

Language Coordination

The person appointed to the position of language coordinator* must be:

- a. an existing or new member of the United Women in Faith organization;
- b. able to travel within the conference and to events organized by United Women in Faith National Office;
- c. competent in the English language, as well as the language of the group she will be working with;
- d. able to work and relate to members of the conference leadership team;
- e. able to participate in online training.

The language coordinator, with the help and support of the United Women in Faith conference leadership team shall:

- a. establish and nurture relationships with local leaders in her own language group that could lead to greater participation in United Women in Faith events, and starting a new unit and/or building capacity with local unit leaders;
- b. develop programs and budget to reach out and nurture women whose first language is not English;
- c. make recommendations to conference leadership team regarding education and leadership development needs of women in assigned language groups;
- d. recommend Mission u class in second language to conference leadership team and assist in finding prospective study leaders;
- e. attend conference leadership team meetings;
- f. make recommendations to conference leadership team and the national office for event and workshop leader needs;
- g. attend training sessions for language coordinators in person or via technology provided by United Women in Faith National Office;
- h. assist in identifying trends in emerging communities and inform the national office;
- i. relate to United Women in Faith National Office through the staff liaison for language coordinators.

It is recommended that the appointment for the language coordinator position be a two-year term and eligible for a maximum of four years or two terms. See **Constitution and Bylaws, Article V. Section 2.e. page 142. United Methodist Women Handbook 2017-2020.*

Contact your [staff liaison](#) for questions and clarifications.