Program Resources Coordination/Management

Leader works actively to fulfill the Purpose and find creative ways to assist the work of coordinating resources within United Women in Faith. She will:

a. Place orders for resources, display and arrange program materials at conference meetings;

b. Be informed about online resources, such as videos, training classes, podcasts and other audiovisual;

c. Resources and how to access them;

d. Conduct training at least annually, as needed;

e. Promote response magazine (print and online) and the Reading Program;

f. Serve as the contact person for district secretaries of program resources, provide resources to them;

g. Serve on the following committees: leadership team, program, finance and Mission u; and

h. Be available, if asked, to attend and manage the resource room at Leadership Development Days and Mission u training events when they occur in your conference, or recommend names of local volunteers for this purpose.

Contact your staff liaison for questions and clarifications.